**Dear Parent / Caregiver**

Rosehill College is holding Student Achievement Meetings on Thursday 25 July 2019 from 1.35 – 6pm. Normal timetabled classes will operate until 12.35pm on this day and it is expected that students accompany their family to this important event.

**Student Achievement Meetings**

These interviews are a meeting of the student, the student’s family and the student’s Tutor Group Teacher.

At the meeting the following will be discussed in regards to your student/s:

· Mid-year school Report

· Long and Short Term Educational Goals

· Record of Achievement

· The student’s pathway/career aspirations

· Information from subject teachers regarding goals and progress

Making Bookings for Student Achievement **Meetings for 25 July 2019**

Bookings for each student and family with a Tutor Group Teacher (or Head of House) are for 20 minutes.

Please go to <https://www.schoolinterviews.co.nz/>and click on MAKE A BOOKING to book.

Use the event code **45xhq**.

Use the drop-down boxes to select your student’s Tutor Group Teacher (or Head of House or other member of staff) and select a suitable time.

It is possible that the room used for the interview is not your student’s usual Tutor Group room. You will receive confirmation of the room used for the Student Achievement Meeting.

Making Bookings for Families without a Home Computer

For families without home access to a computer, you can call the school on (09) 295 0661 ext 850 for assistance with booking interview times, or call in to Reception.

Other Staff Available on the Day of the Student Achievement Meetings

Either before or after your interview with the Tutor Group Teacher, please feel welcome to visit:

· School Counsellors at “Te Whare Kimiora”, Student Support

· Senior Leadership Team (Principal, Associate Principal and Deputy Principals) in the Admin block

· Kaimanaaki in M3 or the School Nurse at Student Support

You are welcome to book interview times with the following:

· Careers Advisor

· Gateway Coordinator

· Your child’s Head of House

Subject Teachers will be working in their role as Tutor Group Teachers and will not be available.

**Parking and Refreshments**

Parking will be available for families at the Edinburgh Avenue entrance. Tea and coffee will be available for parents. Please feel free to bring other children with you to the interviews if you are unable to make alternative arrangements for that time.

**Obtaining Leave from Work**

You will receive confirmation stating your interview time. If you need another document to show your employer that verifies your requirement to leave work, please contact Linda Thompson on:

(09) 295 0661 ext. 850 or by email: l.thompson@rosehillcollege.school.nz