



Rosehill College Enrolment Checklist

Please complete this checklist to ensure you have all the necessary documentation completed and signed prior to bringing the enrolment forms to the College.

Please note: Without all the required documentation we will be unable to accept the application and will return it to you.

- Blue Enrolment Form – Signed by Parent/Caregiver and Student
- Course Selection Form
- Student's latest School Report (and NCEA results if applicable) - **Photocopy**
- Student's Birth Certificate or Passport – **Original**
- If it is **not** a **New Zealand Birth Certificate or Passport**, please supply either confirmation of **New Zealand citizenship**, or a **passport with valid student/residents visa** – **Originals**
- Cybersafety Use Agreement
- EOTC (Education Outside the Classroom) Consent Form
- Health Form
- Sports Participation Form
- If the student is living with caregiver/s other than parents, we will need to sight documentation confirming legal guardianship.
- If you have indicated on the enrolment form that a parent/caregiver does not have access rights, you will need to provide us with legal documentation to support this.
- Copy of School-Wide Rules issued and read
- BYOD information sheet issued

For In Zone Applicants only:

- Enrolment Questionnaire for In-Zone Applicants
2 pieces of evidence of permanent place of residence of parent/s / caregivers:
 - **Only** the latest electricity or water accounts are acceptable – **Original**
Telecom and/or any other phone or internet accounts are not acceptable
 - and**
 - Proof of ownership of property, e.g. council rates, or the rental agreement – **Original**